

New Hope Services, Inc.

Frequently Asked Questions

Work Services / Vocational Training (Contract Services)

What is Work Services?

Work Services is a transitional program that is intended to lead to competitive employment, economic independence or long term placement.

What services does this program provide for the consumer?

Work Services is designed to provide training over an extended period of time to those who, due to low productivity or unacceptable social or training behaviors, are unable to secure or retain competitive employment.

What are the hours of operation for the Work Services floor?

Twelve months per year. Monday – Friday 8:00 a.m. – 4:00 p.m.

What is the break and lunch schedule?

There are two fifteen minute breaks and one half hour break for lunch.

Are snack machines available?

Yes, soft drink machines and a snack machine with chips, candy bars, and some cakes are available.

Is locker space provided for consumers?

Yes, when a consumer enters the program a locker is assigned to them.

Are there scheduled closings and time off?

We are closed on some holidays. Because this is a training program and consumers are not considered employees, they may request time off but these are both unpaid.

Will Work Services close for bad weather?

No, in most cases, neither location will close. If for some reason we did need to close, the case managers would call to let you know. In addition, the Futures location would broadcast on 105.3 radio information regarding a closing. During inclement weather we are

open unless you receive a phone call and/or hear of a closing via 105.3 radio.

How are consumers paid for the work they do?

Consumers will be reimbursed for work completed in accordance with the U.S. Department of Labor's Wage and Hour regulations. Jobs are compensated based on documented piece rates derived from MODAPTS, time studies and from prevailing wage levels for the type of job being done. Overtime is paid for time worked over 40 hours in one week at a rate of 1.5 times.

When and how are consumers paid?

Consumers are paid every two weeks. Production records are kept by the Vocational Trainer and are turned in weekly for computer entry by the payroll department.